

ADMINISTRATION GOALS

Statement of Purpose

This policy assigns administrative authority and defines expectations and goals in order to assure a successful educational program.

Statement of Policy

Proper administration of the schools is most vital to a successful educational program. The general purpose of the administration shall be to coordinate and supervise, under the policies of the Sanborn Regional School Board, the creation and operation of an environment in which students learn most effectively. Administrative duties and functions should be appraised in terms of the contribution made to improving instruction and learning. The Sanborn Regional School Board shall rely on its chief executive officer, the Superintendent of Schools, to provide at the district level the professional administrative leadership demanded by such a far-reaching goal. Vision, initiative, resourcefulness, and wise leadership, as well as consideration and concern for staff members, students, parents, and others, are essential for effective administration.

The Superintendent of Schools, each principal, and all other administrators shall have the authority and responsibility necessary for his or her specific administrative assignment. Each shall likewise be accountable for the effectiveness with which the administrative assignment is carried out.

The board shall be responsible for specifying requirements and expectations of the Superintendent of Schools, then holding him/her accountable by evaluating how well those requirements and expectations have

SANBORN REGIONAL SCHOOL DISTRICT

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been met. In turn, the Superintendent of Schools shall be responsible for clearly specifying requirements and expectations for all other administrators, then for holding each accountable by evaluating how well requirements and expectations have been met.

Major goals of the administration shall be:

1. To manage the district's various departments, units, and programs effectively.
2. To provide professional advice and counsel to the board and to advisory groups established by board action.
3. To implement the management function so as to assure the best and most effective learning programs, through achieving such sub-goals as (a) providing leadership in keeping abreast of current educational developments; (b) arranging for the staff development necessary to the establishment and operation of learning programs that better meet more learner needs; (c) coordinating cooperative efforts at improvement of learning programs, facilities, equipment, and materials; and (d) providing access to the decision making process for improvement ideas of staff, students, parents, and others.

Original Effective: November 3, 1971

Revised: June 8, 1983

Revised: March 6, 2000

Reaffirmed: January 20, 2010